**Resuming in-person Church Services**

Building Ready

* Sanctuary capacity (know your capacity with your state guidelines)
* Do you have overflow options and what is the capacity?
* Seating – (If you have chairs experiment with various set ups)
* Are children with parents in your sanctuary? Are families with Children in an overflow room?
* Sanctuary doors propped open
* Front doors only open by specific people or propped open.

 Greeters outside opening as people coming in

* Sanitation
* Traffic flow after service

Seating and dismissal like a wedding.

Give simple instruction about exiting keeping social distancing in mind as they leave; have front & south doors propped open

Release people by sections/rows etc.

* Drinking fountains out of order
* Hand sanitizer stations?
* Barriers/Partitions funneling people in one sanctuary door and out the other (if applicable)

Language/Communication

 Dual site/Church online (remembering your online audience at the same time).

 Communication about how we’re rolling out reopening including FAQ.

 Letting people know we are opening church and still having online streaming option

 Do a short video with Q & A; send out links via text

Making sure people don’t feel judged for their decision to come to our physical location or for staying home.

Questions average attender may have

 Remove any barrier we can

 Again, having an FAQ sheet available through email, social media, and website.

Ministry Areas

 Children

Nursery, Kids – No Children’s ministry or nursery; can use Mother’s Room; just mother & baby through 2 years old, Foyer, Family Room, & Mother’s room if need extra attention, Encourage parents bring quiet supplies for kids during service. Children MUST stay with an adult at all times. No congregating with other children.

 Ushers

 Ushers available to seat people keeping 4 seats between households.

 Short video about seating, shaking hands, sanitize stations with announcements

 Video.

 Dismiss people by section or rows.

 Prayer – yes; private prayer in side room following the release of service.

Communion – prepackaged handed out as people walk in. Those handing out communion need gloves.

Coffee & Donuts – YES; IF volunteers wear masks & gloves; volunteers serve only (Probably best idea to not serve coffee and donuts for a while.)

Greeters – YES; how to make people feel welcome without shaking hands (i.e. hand over heart, etc.)

Welcome Table – NO handouts; lanyards can be picked up by the Dream Team member if they are comfortable.

Service

Shoot for 60min keeping children in mind. Have a clear dismiss point and have continued worship etc. after release.

Announcements – check emails, social media, texts; try best to not have any live announcements.

 Worship – getting to a deep place fast, but keep it short (if 60 minute service) with kids

 in the service

If Sunday’s become short from now on, we need to have another outlet for a deep end outlet.

 60-minute service order

 Worship

 Ministry Time & Communion (prepackaged)

 Offering

 Baskets in the back; give online or write checks & hold onto them until

 the end of the service

 Announcements – try not to but can have 1 if need be

 Sermon

 Response time - Call worship team up as normal/mention options for prayer

 Optional release people or to stay to worship/pray

 Altar Prayer

 Have partitions set up in youth room to use

 Prayer stations for prayer with social distancing & confidentiality

Let Team know to follow distancing guidelines if the person prefers it (have hand sanitizer available if needed)

 Signs on doors

 Music playing in rooms